

**GENERAL INFORMATION**

Name of institution	LABA FIRENZE	
ERASMUS+ CODE	I FIRENZE11	
Website	<a href="https://laba.biz">https://laba.biz</a>	
General telephone number	<a href="tel:+393291959428">+39 3291959428</a>	
General email contact	<a href="mailto:erasmus@laba.biz">erasmus@laba.biz</a>	
Postal and visiting Address	Piazza di Badia a Ripoli, 1/A 50126 Firenze (FI), Italy	
Contact Details: International relations Incoming/Outgoing Exchanges	Adriano Toccafondi (Erasmus Coordinator LABA - Libera Accademia di Belle Arti di Firenze) E-mail: <a href="mailto:erasmus@laba.biz">erasmus@laba.biz</a> WhatsApp: <a href="tel:+393291959428">+39 3291959428</a>	
Study Programmes Offered (30 ECTS per semester)	Erasmus+ students can apply to any one of the following programs: <a href="https://en.laba.biz/academic-courses/">https://en.laba.biz/academic-courses/</a> <i>*Places will depend on availability at the time of application</i>	
Undergraduate (Bachelor's Degrees)	Bachelor's Degree in <u>Fashion Design</u> <i>(Italian only)</i>	Bachelor's Degree in <u>Graphic Design</u> <i>(Italian only)</i>
	Bachelor's Degree in <u>Design</u> <i>(Italian only)</i>	Bachelor's Degree in <u>Photography</u> <i>(Italian only)</i>
	Bachelor's Degree in <u>Visual Arts</u> <i>(Italian only)</i>	
Graduate (Master's Degrees)	Master's Degree in <u>Interior Design</u> <i>(Italian only)</i>	Master's Degree in <u>Film and Audiovisual Production</u> <i>(Italian only)</i>

# 2024/2025 ACADEMIC CALENDAR

## OCTOBER 2024

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Oct 15 - 16 : *Entry assessment* (the Academy will also be closed on the 2nd and 3rd)

Oct 12 : *Beginning of the A.Y.* (only for the two-year cinema course)

Oct 18 : *Beginning of the A.Y.*

## NOVEMBER 2024

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Nov 1 - *All Saints' Day* (the Academy will also be closed on the 2nd and 3rd)

## DECEMBER 2024

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Dec 8 : *Immaculate Conception* (the Academy will also be closed on the 7th)

Dec 23 - Jan 6 : *Christmas Holidays* (during this period, access to the laboratories will not be possible)

## JANUARY 2025

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Dec 23 - Jan 6 : *Christmas Holidays* (during this period, access to the laboratories will not be possible)

Jan 27 : *End of the first semester* (school day)

Jan 28 - Feb 2 : *Recovery lessons week for the 1st semester*

## FEBRUARY 2025

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Jan 28 - Feb 2 : *Recovery lessons week for the 1st semester*

Feb 3 - Feb 11 : *Special exam session*

Feb 13 : *Beginning of the Second Semester* (for everyone)

## MARCH 2025

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Mar 18 - Mar 21 : *Graduation days*

## APRIL 2025

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Apr 17 - May 4 : *Easter break* (during this period, access to the laboratories will not be possible)

Apr 25 : *Liberation Day* (the Academy will also be closed on the 26th and 27th)

## MAY 2025

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 1 : *Labor Day* (the Academy will also be closed on the 2nd, 3rd and 4th)

## JUNE 2025

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jun 1 : *End of the second semester* (school day)

Jun 2 : *Republic Day*

Jun 3 - Jun 8 : *Recovery lessons week for the 2nd semester*

Jun 16 - Jun 23 : *Summer exam session*

Jun 25 - Jun 27 : *Graduation days*

## Information for incoming Exchange Students

### NOMINATION AND APPLICATION

The following aspects will be considered to accept a student	<ul style="list-style-type: none"><li>• Italian or English level</li><li>• Curriculum Vitae</li><li>• Portfolio</li><li>• Presentation letter</li><li>• Transcript of Records</li></ul>
List of required application documents to send via email <a href="mailto:erasmus@laba.biz">erasmus@laba.biz</a>	<ul style="list-style-type: none"><li>• Online application form – link provided when the application process starts</li><li>• Transcript of Records</li><li>• Students' CV</li><li>• ID sized photo</li><li>• Passport or ID copy</li><li>• B1 Italian or B2 English level certificate</li><li>• Creative portfolio</li><li>• Motivation letter</li></ul>
Nomination and Application deadlines	<p>Partner institution must nominate candidates by email (<a href="mailto:erasmus@laba.biz">erasmus@laba.biz</a>), indicating the name, email and course of study to which the students wish to apply.</p> <p><b>Autumn semester:</b></p> <ul style="list-style-type: none"><li>• Nominations: June 1st</li><li>• Applications: July 1st</li></ul> <p><b>Spring semester:</b></p> <ul style="list-style-type: none"><li>• Nominations: October 1st</li><li>• Applications: December 1st</li></ul>
Approval/Rejection	After the application deadline the student will be informed if he/she has been accepted.
Arrival day	Students are expected to arrive for the Welcome Events a week before the beginning of the semester.
Language of instruction	All our courses are offered in Italian only, but LABA Firenze provides language courses for foreign students.
Choice of Subjects	The student will be able to choose the subjects to attend courses for.
Portfolio	A portfolio is the only documentation required to be attached to the application.

## LIVING IN FLORENCE

### Approximate Monthly Costs (Euro) for:

- Accommodation (shared): 400€ - 700€
- Living costs: 300€ - 450€
- Public Transport: 30€ - 50€

### Housing

*\*Note: Finding accommodation in Florence can be a difficult and long process, we recommend to all the students to start looking in advance and be patient.*

LABA Firenze does not have an official accommodation for the students.

If you need more tips or suggestions do not hesitate to contact us and request our accommodation guide, but it is the responsibility of the student to secure suitable accommodation.

### Insurance

All EU/EEA students are required to obtain the **European Health Insurance Card** from their home country and to carry it with them at all times. Please note that this card only covers emergency treatment, so all students are advised to take out additional insurance before they travel.

### Visa information

It will not be necessary for you to obtain a residence permit in Italy beforehand if:

- You are a citizen of the EU/EEA (plus Iceland, Liechtenstein and Norway) or Switzerland. If you want to live in Italy, you will need to apply for a certificate from the register of European Union citizens.
- You are the spouse of a citizen of the EU/EEA or Switzerland, even if you are not a citizen of one of those countries, and you are with or join that person in Italy. If you want to live here, you will have to apply for an EU family residence card.

### Inclusion and accessibility

LABA Firenze will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact:

Adriano Toccafondi  
Email: [erasmus@laba.biz](mailto:erasmus@laba.biz)  
WhatsApp: [+39 3291959428](https://wa.me/393291959428)